

**MINUTES  
HARRISVILLE CITY COUNCIL  
April 14, 2026  
363 West Independence Blvd  
Harrisville, UT 84404**

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**Minutes of a regular Harrisville City Council meeting held on April 14, 2026, at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.**

**Present:** Mayor Roger Shuman, Council Member Blair Christensen, Council Member Jason Hadley, Council Member Greg Montgomery.

**Excused:** Council Member Karen Fawcett, Council Member Grover Wilhlemsen.

**Staff:** Jennie Knight, City Administrator, Jack Fogal, City Recorder, Brody Flint, City Attorney, Jill Hunt, City Treasurer, Mark Wilson, Chief of Police, Bryan Fife, Parks and Recreation Director, Kevin Wilbur, Parks Lead, West Hoskins, Roads Lead, Detective Jason Keller, Officer Julie Rivera, Jackie VanMeeteren, Police Admin.

**Visitors:** Marvin Farrell, Shari Hooper, Les Hooper, Sadie Greenhalgh, Elleigh Manley, Bridger Manly, Rex Comley, Carlos Aguilar, Riley Medford, Steve Mueller, Barnett Medford, Michelle Manly, Shauna Aguilar, Kevin Wallace, *Steven Hempel via zoom.*

**1. Call to Order.**

Mayor Shuman called the meeting to order and welcomed all in attendance.

**2. Opening Ceremony.**

Mayor Shuman opened with the Pledge of Allegiance.

**3. Public Comment**

Mayor Shuman opened the public comment period.

Marvin Farrell provided some paperwork about the irrigation ditch regarding the Ben Lomond Development. The irrigation ditch at the development has been moved. When they put the ditch under the road they put in a siphon, which is not good. The siphon can fill with sediment. They raised the pipe six inches to get over an existing culinary line. Mayor Shuman stated he would like to setup a meeting between city staff, Marvin Farrell, and the developer. He asked Marvin to coordinate the meeting with Jennie Knight.

Barnett Medford reported on the street light at the corner of West Harrisville Rd and Highway 89. The street light was changed recently. This has created a cluster of traffic at all times of the day. Trying to get out of his driveway is difficult. Vehicles should be able to turn left on a green light. He has been putting in tickets with UDOT. He questioned at what point does one stop light alter safety to warrant this response. When a train is present, it makes the situation even worse. He has waited over 10 minutes due to a train and the light setup. This is causing a problem for the neighborhood. People are trying to bypass the light by taking North Harrisville Rd. Vehicles are traveling at high speeds through the residential neighborhood. Mayor Shuman stated he will

reach out to UDOT and see what can be done. He recommended continuing to put in click and fix tickets with UDOT.

Mayor Shuman closed the public comment period.

#### **4. Consent Items**

##### **a. Approval of Meeting Minutes for March 10, 2026 and March 31, 2026 Council Minutes as presented.**

Council Member Montgomery requested a change to the March 31 meeting minutes. On page 3, paragraph 3, line 9, he wanted the wording changed to reflect he was inquiring about the cost of the insurance benefits.

**Motion:** Council Member Hadley made a motion to approve the meeting minutes for March 10, 2026, and March 31, 2026 with changes, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

#### **5. Acknowledgement**

Chief Wilson recognized Sergeant Alicia Davis for receiving Officer of the Year from the Utah Chiefs of Police Association. She received Officer of the Year for a small/mid-size department. There are 90 departments in the category. She was nominated and selected as the winner across the whole state. This is a big achievement. Mayor Shuman inquired what is the process for this award. Chief Wilson stated anyone can be nominated. They include why the person deserves it based on their service. 6 people sit on the board. They review the applications and decide the winner.

#### **6. Business Items.**

##### **a. YCC Presentation.**

Riley Medford presented on the Brigham City Youth Council Training. There were several other YCCs that participated. It was a big workshop focusing on leadership and teamwork. They spoke about Yellowstone and the gray wolves. It was an allegory about how being a leader in small actions can impact the world in big ways. She enjoyed working with other YCCs in the area.

Elleigh Manly explained during March they attended a leadership conference. They broke out into groups. They worked on understanding each other's opinions and perspectives. Being a leader is not about doing it by yourself, it is about helping one another. Sadie Greenhalgh explained the conference was at Utah State. She has attended this conference 3 times. They toured the Utah State Campus. They had a banquet dinner where they were able to dress up. They had Council Members and Mayors from the cities attend the banquet. There were youth speakers at the dinner who helped plan the conference. Mayor Shuman inquired what was the

biggest takeaway from the conference. Sadie Greenhalgh explained she learned if you have an idea you should speak up, don't be silent.

**b. Risk Assessment.**

Jill Hunt explained the purpose of the risk assessment is to look at our checks and balances. This shows our risk for IT, credit cards, finance, and cash receipting. Melissa Rollins, her clerk helps to ensure these checks and balances are in place. This helps us to make sure we are meeting state standards. We received a score of 395/395.

**c. Discussion/possible action to approve legal services agreement.**

Jennie Knight explained the updated legal services agreement was included in the packet. There is a change of the addition of a second attorney. No services have been taken out. The benefit to this agreement is more flexibility and expertise for the city. Council Member Montgomery questioned will it create conflict since we have used the second attorney as conflict counsel before. Brody Flint stated it will. He will not be able to serve as conflict counsel with this contract. They do work with 4 other attorneys in the area who can serve as conflict counsel for each other. Council Member Montgomery inquired is this going to change the budget. Jennie Knight explained we have this contract broken out between legal services and court services. It was included in the budget work session on March 31. Council Member Hadley inquired whether the increase in attorney coverage was needed. Brody Flint stated currently the service level is adequate. The original contract was made 4 years ago. This is an adjustment to the market price for the service.

**Motion:** Council Member Christensen motioned to approve legal services agreement, second by Council Member Montgomery.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

**d. Discussion/possible action to approve surplus of police vehicle/equipment.**

Chief Wilson explained in March, Council approved the purchase of two new police vehicles. We are surplus the two vehicles that are being replaced. One of the vehicles is experiencing mechanical issues and would be better served by being sold rather than repaired. He would like to pick up one of the new vehicles when it arrives so equipment can be installed. We would receive the vehicle in June instead of July. Council Member Christensen inquired does it change the cost of the vehicle. Chief Wilson stated there is no change in cost.

**Motion:** Council Member Hadley motioned to approve the surplus of 2 police vehicles and acquiring 1 replacement vehicle early, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused

Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

Chief Wilson explained we are asking to surplus firearms that have been confiscated and cannot be returned. The firearms would be sold and the proceeds put into the community policing line item. We would ask that these funds be tracked and stay with this line item at the end of the budget year. Mayor Shuman inquired how much would it be. Jack Fogal answered approximately \$2,000-3,000.

**Motion:** Council Member Montgomery motioned to approve the surplus of firearms with the funds being placed into the community policing line item and have the funds stay in the line item at the end of the budget year, second by Council Member Hadley.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

**e. Discussion/possible action to adopt Resolution 24-04; Trees Resolution.**

Kevin Wilbur explained this is an update to Resolution 00-02. This is an update to approved trees and shrubs. He has looked at beneficial characteristics of the approved trees and shrubs. There are some concerns about the park strip sizes and what trees are planted. He would like to put together a list of recommendations based on this list. There were some trees removed from the original Resolution. There was a tree committee that was over this list he would like this committee to be removed and the list to be overseen by the proposed parks committee. Through his research he found some trees on the old list that were no longer appropriate for our area. Some items were moved within the 3 categories, small, medium, and large. He removed trees that required heavy water usage. This tree list is for city-owned property. Mayor Shuman questioned does it force citizens to plant what is on the list. Kevin Wilbur clarified it does not force them. He would like it if citizens would look at the list and use it as a helpful guide. Mayor Shuman inquired is it spelled out how close to the sidewalk trees can be in the Resolution. Tree roots can lift up the sidewalk. Kevin Wilbur stated that would be part of the recommendation for the park strip. Council Member Montgomery inquired what shrubs were appropriate for the right-of-way. Kevin Wilbur stated there was no original shrub list. They are working on creating a shrub list. Council Member Montgomery inquired what type of plants can be used in the park strip. Someone could put an evergreen which provides a barrier but it will grow wider than the park strip. We are trying to encourage people to participate in the Flip Your Strip program and do water-wise landscaping. Kevin Wilbur stated he agrees. He wants to encourage xeriscape or low water park strips. We do have an ordinance that states shrubs are not permitted in the right-of-way. Council Member Montgomery stated people visit the plant nursery and pick a cute plant not knowing its eventual growth. He inquired did the committee in the original Resolution

ever form. Kevin Wilbur reported he was not able to find anything showing the committee ever formed or met. Council Member Montgomery stated a standard person will look at the list and be unable to find these trees. Nurseries usually stock the popular items not what is good for the area. He questioned how we can get the list to residents. Kevin Wilbur stated he ran into that while setting up the Arbor Day Celebration. The Utah Urban Tree Committee is working on a list of nurseries with recommended trees. We can upload that list with this Resolution. Council Member Montgomery stated the Resolution says you need approval to plant a tree in the park strip; he questioned what is the process. Kevin Wilbur stated we do not have a form currently but it is being worked on. Council Member Montgomery reported the Resolution make it sound like we will be controlling what is going on private land. Kevin Wilbur stated we did not intend for it to sound like that; we can clear that language up. Mayor Shuman inquired can the list be simplified to a smaller number of trees, for example these are recommended for the park strip. When he had land in Ogden, they would provide a list of trees that were allowed when building. We can have a big list but a breakdown of recommendations would be beneficial. Kevin Wilbur stated while working on his list he reviewed other cities. Some cities have them broken out and some just provide a list of approved trees. He can review it and get some breakdowns. Council Member Hadley inquired how is it determined that a diseased tree is removed from private property. Brody Flint stated we do have the authority. The city has to go through the process of either a voluntary agreement or a court proceeding. It would have to be a public health and safety issue. Council Member Hadley inquired what code allows that. Brody Flint stated it would be in our nuisance code. We can add it if you would like. Council Member Hadley stated he would like it added. Council Member Montgomery stated he would like to table this item until the items discussed can be addressed, including reviewing a list of trees and shrubs appropriate for the park strip, approval process, clarification of public property, and language regarding private property.

**Motion:** Council Member Montgomery motioned to table Resolution 24-04; Trees Resolution, second by Council Member Hadley.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

**f. Discussion/possible action to approve Sidewalk GIS Programming.**

West Hoskins explained this is a module for a program they already run. They currently use the program to monitor roads. The GIS program includes a system to track damaged and repaired sidewalks. They can upload pictures of the sidewalk and allows them to assign priorities to the repairs. The purpose is to provide a proactive system to repair the sidewalk infrastructure. The goal is to reduce fall, trips and slips related to sidewalks. This is a program that he believes would be a benefit. There are about 44 miles of sidewalk to inspect and get in the system. If approval is given, they are about 2 to 3 weeks out from starting. Council Member Montgomery inquired have we had any sidewalk claims. Jill Hunt stated not recently. Brody Flint stated sidewalk claims were the number one claim in cities in the state last year. West Hoskins stated they are repairing sidewalks but this allows us to be more consistent. Council Member

Montgomery inquired what about state roads. West Hoskins reported we are responsible for the sidewalks on those roads. Council Member Hadley inquired is there going to be coordination with trees in the park strip as brought up during the last agenda item. West Hoskins stated that would be something we would coordinate. He presented some issues found in the city. Being proactive is key for sidewalk repair. Council Member Hadley inquired do we currently have software for this. West Hoskins stated it is a module for an existing program. Council Member Hadley questioned is it in our budget currently. Jennie Knight stated it was not included but we have some available to make a budget amendment in June. West Hoskins explained the cost to implement is \$8,154. Mayor Shuman inquired is there an annual or monthly fee. Jennie Knight stated we pay an annual fee for our GIS system; this will be an add on to the program. Jill Hunt explained there is a monthly cost included in our engineering fees.

**Motion:** Council Member Christensen motioned to approve Sidewalk GIS Programming, second by Council Member Hadley.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

Council Member Montgomery inquired would it be beneficial to consider placing sidewalks at the back of curb instead of a park strip.

**g. Discussion/possible action to adopt Resolution 26-06; MCImetro Franchise Agreement.**

Jennie Knight explained this is a franchise agreement with MCImetro or Verizon. The contract in the packet has been reviewed by legal. The contract length is for 10 years. State law allows us to collect 3.5%. That number has been adjusted by Council. Council Member Hadley inquired who pays this fee. Jennie Knight stated residents who use Verizon services in the city. Council Member Montgomery inquired do we have to allow poles when everyone else's utilities are underground. Brody Flint stated it depends. If their mechanism requires overground to function, they can have it. You can require as much as possible to be underground. This area is a little fuzzy because some people do not define this as an essential utility and some do. Council Member Montgomery stated it only defines what happens if they break public property, he questioned how we protect residents as well for private lines in the ground. Brody Flint stated this contract is between us and the provider, we cannot contract for the residents. State law requires them to fix private infrastructure they damaged. Mayor Shuman questioned how much time and cost is there to the city to maintain this agreement. Brody Flint reported it depends he has seen some go smoothly with minimal cost and some use a lot of city time. Council Member Hadley inquired does this give them approval for projects in the city. Jennie Knight stated this is not approving a project it is only approving the franchise agreement. The projects will need approval through our normal process. Mayor Shuman inquired what are the citizens getting for the 3.5% every month. This feels like a backdoor tax. He questioned if this is just another way to collect a tax. Jennie Knight stated there is a cost for maintaining the right-of-way where these utilities are located. The cost is to cover our future expenditures in the right-of-way. Mayor

Shuman stated it would be beneficial to quantify this to residents. We cannot provide a number to the residents. He questioned if we really needed it at 3.5% increase. Brody Flint stated the 3.5% is paid by Verizon not the residents. They will pass this on to the customer. We are saying maintaining this utility in the city will cost 3.5%. It is hard to project; the idea is keeping the cost close. Jennie Knight stated we currently do not have a franchise agreement with Verizon. We do not have a right to stop them from putting their infrastructure in the right-of-way. Mayor Shuman stated he is not saying he wants to say no. We keep adding extra taxes. Do all of the franchise agreements have the same percentage. Jennie Knight stated that would be a Council decision. Brody Flint stated you would need to get approval with the entity to change the rate. Mayor Shuman questioned who else has this franchise agreement and questioned if we are collecting. Jennie Knight stated Connex is not collecting yet. The AT&T agreement is expired.

**Motion:** Council Member Montgomery motioned to adopt Resolution 26-06; MCImetro Franchise Agreement for 3.5%, second by Council Member Hadley.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

**h. Discussion/possible action to adopt Resolution 26-07; Forged Fiber Franchise Agreement.**

Brody Flint recommended tabling this item. There are some questions he is working through with the provider.

**Motion:** Council Member Hadley motioned to table Resolution 26-07; Forged Fiber Franchise Agreement, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

**i. Discussion/possible action to adopt Resolution 26-08; Policies Update.**

Jill Hunt explained this goes along with our Integrity Program with our insurance. The goal is to help the city be proactive. We are adding a return-to-work policy, report of first injury policy, parking and backing policy, and drivers' qualification policy. This will amend our performance evaluation across all departments. Council Member Montgomery inquired is the drivers' qualification policy new. Jill Hunt stated we check driving records but this is putting a formal policy in place. It is to help us avoid running into issues. Council Member Montgomery inquired

about the DUI language. Jill Hunt stated if it is an existing employee, their record is run every month. If it is a new employee and the DUI happens within 24 months, they would not be allowed to drive City vehicles. The Trust advised to have 5-year criteria to monitor their driving record. If it is an isolated incident, it can be reviewed within that 5-year period. Council Member Montgomery inquired would it be beneficial to add language stating a monthly review is conducted. Mayor Shuman stated he is surprised the Trust does not have a stricter policy. He worked for a trucking company and if you had a DUI, you could not drive at all. Jill Hunt stated she works with the Trust on every case. Mayor Shuman stated his son has a company vehicle and if he gets more than 1 speeding ticket in 3 years he will lose his job. If he gets a DUI he will lose his job. Jill Hunt stated these forms were created with the Trust these were their recommendations. The employee evaluations had a safety trainings item added to the form. The changes were made based on department and what is required. Police have different safety requirements than public works as an example. Council Member Montgomery inquired if the evaluations are new forms. Jill Hunt stated they just added the safety line. The rest of the form already was in place. Council Member Montgomery stated it can be hard to use a generic evaluation across all departments. Jill Hunt stated that is why we wanted to have separate ones for each department.

**Motion:** Council Member Hadley motioned to adopt Resolution 26-08; Policies Update, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

The motion passed unanimously.

#### **j. City Reservations Discussion.**

Bryan Fife explained he was contacted by DNR recently. The LWCF funded 50% of Harrisville Park. Our parks were supposed to be inspected every 5 years per the agreement. This was the first he has heard about it. DNR was working with them to get the inspections going again. The first inspection was passed with flying colors except for a sign stating this park was funded by LWCF funds. Per the original agreement non-residents would be able to reserve any amenity that residents can at the park. The only thing we rent at the park is the bowery. Non-residents can be charged up to two times the amount. We will need to review our fee schedule and decide how we want to proceed.

#### **7. Mayor/Council/Staff Follow-up.**

Chief Wilson stated we have our autism event at the park this Saturday. We are inviting people who have children with autism to come to the park and interact with the officers. We have our next active shooter training Wednesday the 22 at the fire station. We will have the DEA Take Back event on April 25 at Wal-Mart. Mayor Shuman inquired what happens at that event. Chief Wilson stated we collect old or expired medications for destruction. After collection they are taken to the DEA who disposes of them.

Bryan Fife thanked Kevin Wilbur and West Hoskins for their presentations. The departments are working on coordinating. He appreciates them presenting on their areas of expertise. The Easter Egg hunt went very well. They had 9,000 eggs for the kids to hunt. Mayor Shuman reported the event was awesome. The planning was great. He attended the Huntsville Easter Egg Hunt and it was mass chaos. A member of his ward attended the Farr West Helicopter drop and their kids did not even get an egg. He thanked all who planned and participated in it. Bryan Fife explained the first garden and landscape class will be Saturday April 18. The topic is gardening in small spaces. Our Arbor Day Celebration is April 25. Spring Clean-up is April 22-25. We will only accept green waste.

Jennie Knight thanked Jill Hunt for her work on the budget. We have reached out to the state and county to ensure we are in compliance with new state laws that will take effect in May. We are planning on having a budget work session prior to the Council Meeting on May 12. The work session will be at 6 P.M. There is the League of Cities and Towns training next week.

Council Member Hadley thanked Bryan Fife for getting the information for the America250 Committee. He questioned why the calendar items show parks events but not police trainings. Chief Wilson stated the police department operates a separate website from the city but he will look into it.

Council Member Montgomery inquired was he supposed to provide information about the rain barrel in the newsletter. He questioned we have sidewalk repair in the budget; do we need to evaluate that item with the new GIS program. West Hoskins stated in 2027 yes, we would need more. Next year will probably be a learning year with the new program. Council Member Montgomery inquired about the R-3 and R-4 zones. Brody Flint stated he will send out his findings to Council. Council Member Montgomery inquired about the conflict between our ordinance and state law in regards to vacating easements. Brody Flint stated if Council directs staff, he can fix it. Council directed staff to fix the conflict.

Council Member Christensen inquired about the cabin being opened to outside resident reservations. If it is not being rented, it should be. Mayor Shuman stated it is rented out during weekends in May. Jennie Knight stated it is currently residents only. The other item she would like Council to think about is how we charge non-profits for rentals. Currently if you have proof of 501(c)(3) the fee is waived. We have others who do charities but are not 501(c)(3). Council Member Christensen thanked staff for all of their hard work.

Council Member Montgomery stated he appreciates how quickly they got out and sprayed the weeds in the retention pond behind the Brown's house.

## **8. Closed Executive Session**

**Motion:** Council Member Hadley motioned to enter the Closed Executive Session, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes

Council Member Montgomery, Yes

**Motion:** Council Member Montgomery motioned to adjourn the Closed Executive Session, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes

**9. Adjournment.**

**Motion:** Council Member Hadley motioned to adjourn the meeting, second by Council Member Montgomery.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused  
Council Member Fawcett, Excused  
Council Member Christensen, Yes  
Council Member Hadley, Yes  
Council Member Montgomery, Yes


The motion passed unanimously.

The meeting adjourned at 9:22 P.M.

**ATTEST:**

  
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**Jack Fogal**  
City Recorder



  
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**Roger Shuman**  
Mayor