



CANDIDACY GUIDE

Harrisville City
Municipal Elections
2025



HARRISVILLE CITY

OFFICE OF THE CITY RECORDER

Dear Candidate:

Congratulations on your decision to run for elected office in our fine community.

We hope you enjoy your campaign and find it a positive experience. The information contained within this packet is designed to present basic information about Harrisville City government and the election process. In particular, closely review the information on ethics and financial disclosure provided by the Lieutenant Governor's office.

Weber County will hold a candidate training on June 19, 2025 at 6 PM at the Weber Center located on 24th and Washington.

If you have specific questions, please feel free to contact me at your convenience.

Sincerely,

Jack Fogal
City Recorder
801.782.4100 ext. 1027



OFFICES TO BE VOTED ON IN THE 2025 ELECTION

Harrisville City's 2025 Election has the following seats available;

- One (1) Mayoral seat – 4-year terms beginning January 2026 and ending December 2029
- Two (2) City Council positions – 4-year terms beginning January 2026 and ending December 2029

CANDIDATE REQUIREMENTS

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy (Utah Code Section 20A-9-203).

MUNICIPAL CANDIDATE REQUIREMENTS

Utah Code §10-3-301 & Utah Code §20A-9-203 state the individual declaring candidacy is a registered voter and meets the following requirements:

- Registered voter in the municipality in which the individual is elected*
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the election.
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Pay filing fee, if one is required by municipal ordinance
- Not convicted of a felony, treason, or crime relating to elections**
- Cannot have been declared mentally incompetent

* Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.

** Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.

MUNICIPAL CANDIDATE REQUIREMENTS

Harrisville City Municipal Code §1.05.010 – Eligibility and Residency Requirements states a declaring candidacy meets the following requirements:

- Declaration Of Candidacy: A person filing a declaration of candidacy for a City office shall:
 - Have been a resident of the City for at least one year immediately before the date of the election; and
 - Meet the other requirements of UCA §20A-9-203.
- Annexed Areas: A person living in an area annexed to the City meets the residency requirement of this Section if that person resided within the area annexed to the City for at least one year before the date of the election.
- Registered Voter: Any person elected to City office shall be a registered voter in the City.



- Residency Maintained: Each elected officer of the City shall maintain residency within the boundaries of the City during his term of office.
- Residence Outside City: If an elected officer of the City establishes his principal place of residence as provided in UCA §20A-2-105 outside of the City during his term of office, the office is automatically vacant.
- Continuous Absence From City: If an elected city officer is absent from the City any time during his term of office for a continuous period of more than sixty (60) days without the consent of the City Council, the City office is automatically vacant.

PERSONAL COMMITMENT

To perform effectively as a Council member, you will need to budget your time wisely. You will be responsible for three very important roles:

- (1) your public position;
- (2) your spouse and family; and
- (3) your profession.

You already know how much time is needed for your family and profession. However, few people realize how many hours are needed to conduct the official business of the City. A few hours per week may be a good estimate for the time Council members give to their Council responsibilities. In addition to the regularly scheduled Council meetings, informal meetings, work sessions, and training are required. Council members also have responsibilities for various organizations, activities, and projects in the City.

OATH OF OFFICE

Once elected, Council members are required to take the following oath of office during the Oath of Office Ceremony. For this election the Oath of Office ceremony will be held on Tuesday, January 13, 2026, at our regularly scheduled City Council meeting. The oath states:

"I do solemnly swear that I will support, obey, and defend the Constitution of the United States, the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity."

ELECTION DAY AND VOTE CENTERS

The General Election will be held November 4, 2025 and will be held vote-by-mail with ballots mailed out to all registered voters no sooner than 21 days and no later than 7 days before the election. Ballots may be dropped off at any ballot drop box located at all City Office buildings throughout Weber County. A Primary Election will be held August 12, 2025, if needed.

ALL precincts may vote in person at the Weber Center, 2380 Washington Blvd., Ogden. Polls must be opened at 7am and remain open continuously until 8pm of the same day. Poll workers must allow every voter who arrives at the polls by 8pm to vote.

CAMPAIGN LITERATURE

Please be aware that campaign literature placed anywhere on or inside residential mailboxes is a violation of federal postal standards. Anything placed in the mailbox must have proper postage



attached and have been through the postal system. Any material found in or on the mailboxes will be removed by the postal carrier and, at the discretion of the postmaster, the offender may be charged with violation of federal postal standards. You are also encouraged to warn your campaign workers against the use of mailboxes for campaign literature. Feel free to check with the postmaster on any postal questions you have, including requests for assistance with mailing bulk rate campaign literature.

POLITICAL CAMPAIGN SIGNS

- Political signs are prohibited in the 30-foot setback around intersections and corners.
- Signs cannot be placed in any manner that would prohibit a driver's vision.
- Political signs may not be located within 150 feet of the building which is serving as a polling location in the Municipal Election. (UCA §20A-3-501)
- Always obtain permission of the property owner before placing campaign signs.
- Please remove all signs promptly after the election.

ELECTION NIGHT RETURNS

Ballot results are collected and returned to the Weber County Elections Office for tabulation on election night. Election returns will be available online at the Weber County Elections website at <https://www.weberelections.gov/>. Election returns may start becoming available between 8:45 and 9:00 p.m.

CAMPAIGN FINANCIAL REPORTING

Candidates for elected municipal office must file signed Campaign Financial Statements (forms enclosed at the end of the Candidates' Guide) with the City Recorder containing itemized and total campaign contributions and expenditures as outlined below:

- 1. CANDIDATES IN A MUNICIPAL PRIMARY ELECTION** must file a Campaign Financial Statement no later than August 5, 2025 at 5:00pm. This statement will include any contributions received and expenditures made from January 1, 2025 through July 31, 2025. *The names of candidates who fail to comply with this deadline will be removed from the ballot for the Municipal Primary Election.*
- 2. CANDIDATES ELIMINATED AT THE MUNICIPAL PRIMARY** must file a Campaign Financial Statement no later than September 11, 2025 at 5:00pm. This statement will include any remaining contributions received and expenditures made.
- 3. CANDIDATES IN THE MUNICIPAL GENERAL ELECTION SHALL FILE:**
 - a. A Campaign Financial Statement must be filed no later than October 7, 2025 at 5:00pm. This statement will include any contributions received and expenditures made from January 1, 2025 through October 2, 2025, if no primary election was held; or August 1, 2025 through October 2, 2025, if a primary election was held. *The names of candidates who fail to comply with this deadline will be removed from the ballot for the Municipal General Election.*



- b. A second Campaign Financial Statement shall be filed no later than October 28, 2025 at 5:00pm. This statement will include any contributions received and expenditures made from October 3, 2025 through October 23, 2025.
- c. A Post Campaign Financial Statement shall be filed no later than December 4, 2025 at 5:00pm. This statement will include any remaining contributions received and expenditures made.

More information can be found in the Utah Campaign Financial Statutes for Municipal Candidate on the following pages within this packet. It is highly recommended any candidate should read through and follow the statutes as stated. Any person who fails to comply with this requirement is guilty of an infraction. Each and every failure to file the required campaign financial statement constitutes a separate offense.

CAMPAIGN FINANCE STATUTES: MUNICIPAL CANDIDATES

Effective 7/1/24

Utah Code §10-3-208. Campaign finance disclosure in municipal election.

- (1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:
 - (a) "Agent of a candidate" means:
 - (i) a person acting on behalf of a candidate at the direction of the reporting entity;
 - (ii) a person employed by a candidate in the candidate's capacity as a candidate;
 - (iii) the personal campaign committee of a candidate;
 - (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
 - (v) a political consultant of a candidate.
 - (b) "Anonymous contribution limit" means for each calendar year:
 - (i) \$50; or
 - (ii) an amount less than \$50 that is specified in an ordinance of the municipality.
 - (c) (i) "Candidate" means a person who:
 - (A) files a declaration of candidacy for municipal office; or
 - (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.
 - (ii) "Candidate" does not mean a person who files for the office of judge.
 - (d) (i) "Contribution" means any of the following when done for political purposes:
 - (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
 - (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;



- (C) any transfer of funds from another reporting entity to the candidate;
 - (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
 - (E) a loan made by a candidate deposited to the candidate's own campaign; and
 - (F) an in-kind contribution.
- (ii) "Contribution" does not include:
- (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
 - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
 - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
- (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
- (i) with the candidate's prior knowledge, if the candidate does not object;
 - (ii) by agreement with the candidate;
 - (iii) in coordination with the candidate; or
 - (iv) using official logos, slogans, and similar elements belonging to a candidate.
- (f) (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
- (A) any disbursement from contributions, receipts, or from an account described in Subsection [\(3\)\(a\)](#);
 - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;
 - (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
 - (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
 - (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section [20A-11-101](#); or
 - (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
- (ii) "Expenditure" does not include:
- (A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or
 - (B) money lent to a candidate by a financial institution in the ordinary course of business.
- (g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.



- (h) (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.
- (ii) "Political consultant" includes a circumstance described in Subsection [\(1\)\(h\)\(i\)](#), where the person:
 - (A) has already been paid, with money or other consideration;
 - (B) expects to be paid in the future, with money or other consideration; or
 - (C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.
- (i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.
- (j) "Reporting entity" means:
 - (i) a candidate;
 - (ii) a committee appointed by a candidate to act for the candidate;
 - (iii) a person who holds an elected municipal office;
 - (iv) a party committee as defined in Section [20A-11-101](#);
 - (v) a political action committee as defined in Section [20A-11-101](#);
 - (vi) a political issues committee as defined in Section [20A-11-101](#);
 - (vii) a corporation as defined in Section [20A-11-101](#); or
 - (viii) a labor organization as defined in Section [20A-11-1501](#).
- (2) (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections [\(3\)](#) through [\(7\)](#).
- (b) The municipality may adopt definitions that are more stringent than those provided in Subsection [\(1\)](#).
- (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection [\(2\)\(a\)](#), a candidate shall comply with financial reporting requirements contained in Subsections [\(3\)](#) through [\(7\)](#).
- (3) Each candidate:
 - (a) shall deposit a contribution in a separate campaign account in a financial institution; and
 - (b) may not deposit or mingle any campaign contributions received into a personal or business account.
- (4) (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection [20A-1-201.5\(2\)](#).
- (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:
 - (i) 28 days before the day on which the municipal general election is held;
 - (ii) seven days before the day on which the municipal general election is held; and



- (iii) 30 days after the day on which the municipal general election is held.
- (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.
- (5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:
 - (a) 28 days before the day on which the municipal general election is held;
 - (b) seven days before the day on which the municipal general election is held; and
 - (c) 30 days after the day on which the municipal general election is held.
- (6) Each campaign finance statement described in Subsection [\(4\)](#) or [\(5\)](#) shall:
 - (a) except as provided in Subsection [\(6\)](#)(b):
 - (i) report all of the candidate's itemized and total:
 - (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
 - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and
 - (ii) identify:
 - (A) for each contribution, the amount of the contribution and the name of the donor, if known; and
 - (B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or
 - (b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.
- (7) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:
 - (a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or
 - (b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.
- (8) (a) A municipality may, by ordinance:
 - (i) provide an anonymous contribution limit less than \$50;
 - (ii) require greater disclosure of contributions or expenditures than is required in this section; and
 - (iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.
- (b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection [\(8\)](#)(a) if:
 - (i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and



- (ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection [\(9\)](#).
- (9) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:
 - (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
 - (b) the dates when the candidate's campaign finance statement is required to be filed; and
 - (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.
- (10) Notwithstanding any provision of [Title 63G, Chapter 2, Government Records Access and Management Act](#), the municipal clerk or recorder shall:
 - (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
 - (b) make the campaign finance statement filed by a candidate available for public inspection by:
 - (i) posting an electronic copy or contents of the statement on the municipality's website no later than seven business days after the day on which the state is filed; and
 - (ii) in order to comply with the requirements of Subsection [20A-11-103\(4\)\(b\)\(ii\)](#), providing the lieutenant governor with a link to the electronic posting described in Subsection [\(10\)\(b\)\(i\)](#) no later than two business days after the day on which the statement is filed.
- (11) (a) If a candidate fails to timely file a campaign finance statement required under Subsection [\(4\)](#) or [\(5\)](#), the municipal clerk or recorder:
 - (i) may send an electronic notice to the candidate that states:
 - (A) that the candidate failed to timely file the campaign finance statement; and
 - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
 - (ii) may impose a fine of \$50 on the candidate.
- (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection [\(4\)](#) or [\(5\)](#) within 24 hours after the deadline for filing the report.
- (c) If a candidate is disqualified under Subsection [\(11\)\(b\)](#), the election official:
 - (i) (A) shall, if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; or
 - (B) shall, if removing the candidate's name from the ballot is not practicable, inform the voters by any practicable method that the candidate has been disqualified and that votes cast for the candidate will not be counted; and
 - (ii) may not count any votes for that candidate.
- (d) Notwithstanding Subsection [\(11\)\(b\)](#), a candidate who timely files each campaign finance statement required under Subsection [\(4\)](#) or [\(5\)](#) is not disqualified if:



- (i) the statement details accurately and completely the information required under Subsection [\(6\)](#), except for inadvertent omissions or insignificant errors or inaccuracies; and
 - (ii) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.
- (e) A candidate for municipal office who is disqualified under Subsection [\(11\)\(b\)](#) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.
- (12) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.
- (13) (a) A private party in interest may bring a civil action in district court to enforce the provisions of this section or an ordinance adopted under this section.
 - (b) In a civil action under Subsection [\(13\)\(a\)](#), the court may award costs and attorney fees to the prevailing party.

CANDIDATE FINANCIAL CONTRIBUTION RULES AND SOME DEFINITIONS

From Weber County Elections Office

- A contribution is generally anything of value that your campaign receives. The state does not place limits on contributions. Utah Code 20A-11-101(6) provides the legal definition of a contribution. Here are the 4 most common types:
 - Money donations;
 - Gifts;
 - Loans (including ones from yourself); or
 - In-kind services or donations
- Every contribution your campaign receives must be reported, including contributions from your personal accounts. When reporting contributions, you must include the contribution's value, date, and the contributor's name and address. Unpaid volunteers and goods or services that your campaign did not authorize or coordinate do not need to be reported.
- If your campaign receives anything of value that is not money, this is considered an in-kind contribution. Just like monetary donations, you must report all in-kind contributions to your campaign. If your campaign receives an in-kind contribution, you are responsible for determining its value to report it. You can typically ask the contributor to provide an estimate of the market value of the service or product. For example, if a farmers' market typically charges \$100.00 for booth space but waived the fee for your campaign, you received a \$100.00 in-kind donation from the farmers' market for booth space. It is recommended that in-kind contributions are reported at the time that the candidate benefits. If the value of the contribution is not known, it is advised that you report an approximate value and then amend it later if and when you become aware of a more precise value. Although the in-kind amount is displayed on your online financial ledger and on your disclosure reports, it will not affect the balance of your financial ledger. For example, if you have a \$0.00 balance and add a \$100.00 in-kind contribution to your financial ledger, your balance will remain \$0.00. Each contribution received must be reported as a separate contribution. It is unlawful to aggregate—or combine—contributions,



no matter how small they may be. Whether the contribution was \$1.00 or \$10,000.00, you must include the contributor's name and address as well as the contribution's value and date. You cannot use a campaign contribution if it is from an anonymous source and greater than \$50.00. If you receive an anonymous contribution greater than \$50.00, you must transfer the money to the state, county, city or a 501(c)(3) non-profit organization.

- Many candidates use pass-through entities to collect donations (such as PayPal, Act Blue, Square, or GoFundMe). When you report your contributions that come through an entity like this, report the original source of the contribution instead of the passthrough entity. Pass-through entity example: Jane Doe contributes \$100 to your campaign using PayPal. Because you received the money from Jane Doe and not PayPal, you would report the contribution as received from Jane Doe.
- A contribution is considered received when you:
 - Deposit a check;
 - Have the cash in hand; or
 - Benefit from an in-kind contribution. An expenditure is anything of value that your campaign spends. Utah Code 20A-11-101(15) provides the legal definition of expenditure, but here are some common types:
 - Purchases or payments related to the campaign;
 - Compensation for staff or services;
 - Campaign loan repayments. Every expenditure that your campaign makes must be reported. When you report expenditures, you must include the amount, the date, and where the expenditure falls within a list of specified categories.
- You can use credit cards to pay for campaign expenses. However, do not report your monthly credit card payment as an expenditure. Instead, report each transaction on your credit card's billing statement. For example, if you charged \$200.00 on your credit card, report the individual transactions (such as \$100.00 paid to Printing, Inc. for printing and \$100.00 paid to Office Supplies, Inc. for supplies).



ELECTION 2025 DATES TO REMEMBER

DATE(S)	EVENT OR ACTION REQUIRED	UTAH CODE
Sunday, June 1, 2025	Candidate Filing Period Begins at 8am	20A-9-203(3)(a)(i)
Monday, June 6, 2025	Candidate Filing Period Ends at 5pm	20A-9-203(3)(a)(i)
June 19, 2025	Candidate Informational Meeting, at the Weber Center	
June 19, 2025	Last day Written Objections for Candidacy are due by 5pm	20A-9-203(10)
June 30, 2025	Deadline to submit a candidate profile for <i>primary</i> election on vote.utah.gov by 5pm	20A-7-801(4)(a)(ii)
August 5, 2025	Municipal <i>primary</i> election candidates must file a financial disclosure report with the municipal clerk or recorder by 5:00pm Reporting Period: January 1, 2025 – July 31, 2025	10-3-208(4)(a)
August 12, 2025	MUNICIPAL PRIMARY ELECTION	20A-1-201.5(2)
August 26, 2025	Municipal Primary Canvass meeting for <i>primary</i> election results	20A-4-301(1)(b)
September 5, 2025	Submit a candidate bio/profile for <i>general</i> election on vote.utah.gov by 5pm	20A-7-801(4)(a)(ii)
September 11, 2025	Municipal candidates who were ELIMINATED in a <i>primary</i> election must file a POST financial disclosure report with the municipal clerk or recorder. Reporting Period: Any remaining transactions	10-3-208(4)(c)
October 7, 2025	Municipal candidates not in a <i>primary</i> election OR Municipal candidates who won in a <i>primary</i> election must file a financial disclosure report with the municipal clerk or recorder by 5:00pm Reporting Period: January 1, 2025 – October 2, 2025 (no primary) OR August 1, 2025 – October 2, 2025 (won primary)	
October 28, 2025	Municipal <i>general</i> election candidates must file a financial disclosure report with the municipal clerk or recorder by 5:00pm Reporting Period: October 3, 2025 - October 23, 2025	10-3-208(3)(c)
November 4, 2025	MUNICIPAL GENERAL ELECTION	
November 18, 2025	Municipal General Canvass meeting for <i>general</i> election results	20A-4-301(1)(b)
December 4, 2025	Municipal <i>general</i> election candidates must file a POST financial disclosure report with the municipal clerk or recorder by 5:00pm Reporting Period: Any remaining transactions	10-3-208(4)
30 Days after Disqualification	Municipal candidates who are disqualified must file a financial disclosure report with the municipal clerk or recorder within 30 days of disqualification. Reporting Period: Contact municipal clerk/recorder for due date	
Tuesday, January 13, 2026	Oath of Office Ceremony at regular City Council Meeting	



ELECTIONEERING

“*Electioneering*” includes any oral, printed, or written attempt to persuade persons to refrain from voting or to vote for or vote against any candidate or issue. A “*polling place*” means the physical place where ballots and absentee ballots are cast and includes city hall during the period in which absentee ballots may be cast there. Any person who violates any provision of this section is guilty of a class A misdemeanor.

On the day of any election, within a polling place or in any public area within 150 feet of the building where a polling place is located, a person may not conduct electioneering. Here are some examples:

1. Circulate cards or handbills of any kind.
2. Solicit signatures to any kind of petition.
3. Engage in any practice that interferes or disrupts the administration of the polling place.
4. Obstruct the doors at polls or prevent free access to and from the polling place.
5. Remove a ballot from the polling place unless the poll worker is assisting a physically disabled voter outside the building
6. Solicit any voter to show his ballot.

VOTER REGISTRATION

Residents must be registered to vote. Registration is handled by the Weber County Clerk at 2380 Washington Blvd., in Ogden. Registration can be done online at <http://vote.utah.gov/>. Registration can also be done in person at the Weber County Elections office or a mail in application can be obtained from the Harrisville City Recorder’s office. For more information see Voter Registration Information at the end of this packet.

VOTE BY MAIL

Harrisville City elections are held using vote-by-mail ballots. The County will send out a ballot to every registered voter for the current election. Residents may either mail their ballot back, drop it off at a secure drop box located in the city parking lot, or vote by paper ballot on Election Day at one of the county designated polling stations. All ballots must be received by the election officer by 8PM on election day. If you do not receive your ballot or there is an issue with it, contact the Weber County Clerk/Auditor at 801-399-8400.

RECOUNTS

Municipal Election – if the difference between the number of votes cast for a winning candidate in the race and a losing candidate in the race is equal to or less than .25% of the total number of votes cast for all candidates in the race, that losing candidate may file a request in accordance with Subsection (1)(d). UCA §20A-4-401(1)(b)



VALID VOTER IDENTIFICATION

- A form of identification that bears the name and photograph of the voter which may include:
 - A currently valid Utah driver license
 - A currently valid identification card that is issued by:
 - the state; or
 - a branch, department, or agency of the United States;
 - A currently valid Utah permit to carry a concealed weapon;
 - A currently valid United States passport; or
 - A currently valid United States military identification card;
- One of the following identification cards, whether or not the card includes a photograph of the voter:
 - A valid tribal identification card;

OR

- Two forms of identification not listed under Subsection (75)(a) or (b) but that bear the name of the voter and provide evidence that the voter resides in the voting precinct, which may include:
 - A current utility bill or a legible copy thereof, dated within the 90 days before the election;
 - A bank or other financial account statement, or a legible copy thereof;
 - A certified birth certificate;
 - A valid Social Security card;
 - A check issued by the state or the federal government or a legible copy thereof;
 - A paycheck from the voter's employer, or a legible copy thereof;
 - A currently valid Utah hunting or fishing license;
 - Certified naturalization documentation (not a green card);
 - A currently valid license issued by an authorized agency of the United States;
 - A certified copy of court records showing the voter's adoption or name change;
 - A Bureau of Indian Affairs card;
 - A tribal treaty card;
 - A valid Medicaid card, Medicare card, or Electronic Benefits Transfer Card;
 - A currently valid identification card issued by:
 - A local government within the state;
 - An employer for an employee; or
 - A college, university, technical school, or professional school located within the state; or
 - A current Utah vehicle registration.

STATEWIDE ELECTRONIC VOTER INFORMATION WEBSITE

This website allows registered voters to view election information particular to them, including their polling places, election officials, and a sample ballot. <http://vote.utah.gov/>



ETHICS AND FINANCIAL DISCLOSURE

The State has enacted the "Municipal Officers and Employees Disclosure Act" which establishes standards of conduct for elected and appointed officials. According to this act, elected or appointed officers or municipal employees may not:

1. Disclose or improperly use private, controlled, or protected information acquired by reason of their positions or in the course of official duties in order to further substantially their personal economic interests or to secure special privileges or exemptions for themselves or others.
2. Use or attempt to use their positions to further substantially their personal economic interests, or secure privileges for themselves or others.
3. Knowingly receive, accept, take, seek, or solicit, directly or indirectly for themselves or others a gift of substantial value or a substantial economic benefit tantamount to a gift (which is defined as a loan received at an interest rate that is substantially lower than the commercial rate, or compensation received for private services rendered at a rate substantially exceeding the fair market value of the services) that would tend to improperly influence a reasonable person to depart from the faithful and impartial discharge of the person's public duties; or the person knows or a reasonable person in the office should know that under the circumstances the gift is primarily for the purpose of rewarding the person for official action taken. This does not apply to:
 - a. An occasional nonpecuniary (nonmonetary) gift under \$50 in value.
 - b. An award presented publicly in recognition for public service.
 - c. A bona fide loan in ordinary course of business.
 - d. Political campaign contributions.
4. Fail to disclose in public meeting any personal interests or investments by any elected or appointed officials of a municipality, which creates a conflict between officials' personal interests and their public duties.

Also, according to the Act, a Disclosure Statement must be filed with the Mayor and proper notification must be given if any of the following situations exist:

1. City official or employee receives compensation for assisting any person or entity in a transaction involving the City. (Must be filed ten days before compensation is received or agreement is entered into.)
2. City official or employee is an officer, director, agent, employee, or owner of substantial interest (over \$2,000) in business regulated by the City.
3. City official or employee is an officer, director, agent, employee, or owner of substantial interest in business, which does or anticipates doing business with the City.



Besides filing a disclosure statement, elected and appointed officials must also disclose their positions verbally in open meeting to the other members of the body to which they belong as well as immediately prior to any discussion involving the business or interest.

Certain penalties may be imposed for violation of the above requirements. They include:

1. Potential Second-Degree Felony action.
2. Mandatory removal from office.
3. Rescission of transaction.

A sample of the disclosure statement form is included at the end of the Candidate's Guide.

HARRISVILLE'S FORM OF GOVERNMENT

Harrisville is under the "traditional" or "six-member council" form of government. Municipalities organized under this form of government will have a governing body that exercises both legislative and executive powers. It is government by committee with a council of six members; the mayor and five council members.

Mayors in this form have powers that council members do not have. They are established in law, but subject to change by local ordinance. The mayor's administrative and executive powers can be voluntarily delegated by him or her or taken from him or her by the council. The administrative and executive powers can then end up in the hands of the council or in appointed officers.

The council, which includes the mayor, is the legislative body of the city. Council members have their vote and the potential to have administrative powers but not direct grant of such, by the legislature.

ELECTED OFFICIAL COMPENSATION

The Elected Official compensation for Fiscal Year 2025-2026 is as follows:

- Mayor \$724.50 per month
- Council Member \$126.00 per month

In addition to the base salary, each elected official is reimbursed for the expenses incurred while carrying out specific Council related responsibilities.



HOW TO SUBMIT YOUR CANDIDATE PROFILE

The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website VOTE.UTAH.GOV. Your profile includes biographical information, a picture, and a short statement. Submitting a candidate profile is optional.

Candidates are responsible for submitting their profile by the deadline. Deadlines are established by law (see Utah Code 20A-7-801(4)). As a result, **late submissions cannot be accepted. Due to the volume of profiles being submitted, edits after submission cannot be accommodated.**

This year, candidates will receive an email link to complete their bio (from elections@utah.gov). **These links will be sent to the email provided on the candidate's filing form.** Please check your spam folder if the link is not in your inbox.

If you do submit a profile for the Primary Election, and then make it to the General Election, you will need to resubmit a new profile for the Election, due to state law. Your Primary Election profile will **NOT** carry over to the General Election.

HOW DO I SUBMIT MY PROFILE?

1. After being sent the link, follow the instructions to submit your profile. Please read and review the information on the page carefully.
2. After reading the page, select "Submit Candidate Information." Complete the form and submit it.
3. Click the link and complete the form. Once the submission deadline has ended, our office will review the submissions and notify candidates if their profiles require correction. This process typically takes a few weeks to complete.
4. After the review period is over and before ballots are sent, our office will post the profiles on VOTE.UTAH.GOV under the "Learn About Candidates and Issues" tab.

WHEN CAN I SUBMIT MY PROFILE?

- **Primary Election Candidates**
June 30, 2025 at 5:00 p.m. (Mountain Time)
- **General Election Candidates:**
September 5, 2025 at 5:00 p.m. (Mountain Time)

Please note that these deadlines are established by law (see 20A-7-801(4)). As a result, late submissions and edits cannot be accepted.

DO YOU NEED ASSISTANCE WITH YOUR CANDIDATE PROFILE?

Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or elections@utah.gov
Open Monday – Friday, 8:00 am – 5:00 pm (state and national holidays excluded)



VOTER INFORMATION WEBSITE

Effective 5/5/2021

Utah Code §20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
 - (a) the offices and candidates up for election;
 - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
 - (c) the status of a voter's trackable ballot, in accordance with Section [20A-3a-401.5](#), accessible only by the voter.
- (3) Except as provided under Subsection [\(6\)](#), the website shall include:
 - (a) all information currently provided in the Utah voter information pamphlet under [Chapter 7, Part 7, Voter Information Pamphlet](#), including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
 - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, judges.utah.gov;
 - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with [Title 78A, Chapter 12, Part 2, Judicial Performance Evaluation](#), for each judicial appointee to a court that is subject to a retention election, in accordance with Section [20A-12-201](#), for the upcoming general election;
 - (d) all information submitted by election officers under Subsection [\(4\)](#) on local office races, local office candidates, and local ballot propositions;
 - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section [20A-3a-703](#) and the location of the election day voting center;
 - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
 - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection [20A-1-308\(2\)](#); and
 - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section [20A-3a-401.5](#), including:
 - (i) when a ballot has been mailed to the voter;
 - (ii) when an election official has received the voter's ballot; and
 - (iii) when the voter's ballot has been counted.



- (4) (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:
- (i) a list of all candidates for each office;
 - (ii) if submitted by the candidate to the election official's office before 5 p.m. no later than 45 days before the primary election or before 5 p.m. no later than 60 days before the general election:
 - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
 - (B) the following current biographical information if desired by the candidate, current:
 - (I) age;
 - (II) occupation;
 - (III) city of residence;
 - (IV) years of residence in current city; and
 - (V) email address; and
 - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
 - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
 - (A) a copy of the number and ballot title of each ballot proposition;
 - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
 - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
 - (D) other factual information determined helpful by the election official.
- (b) The information under Subsection [\(4\)\(a\)](#) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection [\(4\)\(a\)](#) for each general election year and each municipal election year.
- (c) The lieutenant governor shall:
- (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
 - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
 - (iii) organize, format, and arrange the information submitted under this section for the website.
- (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
- (i) Utah voter needs;
 - (ii) public decency; or
 - (iii) the purposes, organization, or uniformity of the website.
- (e) A refusal under Subsection [\(4\)\(d\)](#) is subject to appeal in accordance with Subsection [\(5\)](#).
- (5) (a) A person whose information is refused under Subsection [\(4\)](#), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection [\(5\)\(a\)](#) shall contain:



- (i) a listing of each objection to the lieutenant governor's determination; and
 - (ii) the basis for each objection.
 - (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
 - (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6)
- (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
 - (b) The information on the website will anticipate and answer frequent voter questions including the following:
 - (i) what offices are up in the current year for which the voter may cast a vote;
 - (ii) who is running for what office and who is the incumbent, if any;
 - (iii) what address each candidate may be reached at and how the candidate may be contacted;
 - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
 - (v) what qualifications have been submitted by each candidate;
 - (vi) where additional information on each candidate may be obtained;
 - (vii) what ballot propositions will be on the ballot; and
 - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section [20A-3a-401.5](#).
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.



MASTER BALLOT LIST 2025



SPENCER J. COX
GOVERNOR

State of Utah
OFFICE OF THE LIEUTENANT GOVERNOR
SALT LAKE CITY, UTAH
84114-2220

DEIDRE M. HENDERSON
LIEUTENANT GOVERNOR

2024 – 2025 MASTER BALLOT POSITION LIST

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre M. Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

A. Master Ballot Position List

- | | |
|----|---|
| 1 | B |
| 2 | Z |
| 3 | C |
| 4 | W |
| 5 | R |
| 6 | E |
| 7 | N |
| 8 | A |
| 9 | J |
| 10 | Y |
| 11 | M |
| 12 | K |
| 13 | S |
| 14 | G |
| 15 | L |
| 16 | F |
| 17 | T |
| 18 | X |
| 19 | P |
| 20 | U |
| 21 | O |
| 22 | V |
| 23 | H |
| 24 | I |
| 25 | Q |
| 26 | D |



B. Written procedures for election officials to use the master ballot position list.

In accordance with Utah Code Section 20A-6-305, election officers shall use the master ballot position list for 2024-2025 to determine the order in which to list candidates on the ballot for any election held during those years.

To determine the order in which to list candidates on the ballot, the election officer shall apply the randomized alphabet as so:

- The candidate's surnames as listed on the declaration of candidacy
- If two or more candidates have surnames that begin with the same letter, the list shall be applied to each subsequent letter in the candidates' surnames as listed on the declaration of candidacy
- If two or more candidates have an identical surname as listed on the declaration of candidacy, the list shall be applied to the candidates' given (first) names as listed on the declaration of candidacy

C. Written procedures for the Lieutenant Governor in conducting the randomization in a fair manner and record of the random selection process used.

The Office of the Lieutenant Governor will conduct the randomization process by drawing wooden letter tiles from an opaque bag and following these procedures:

1. A wooden tile with each letter of the alphabet printed is to be placed in an opaque bag
2. Three individuals are to be selected to draw tiles out of the bag
3. The order the individuals draw tiles out of the bag is selected at random by rolling the die
4. The person rolling the highest number on the die picks first, the second highest roller picks second, and the lowest roller picks third
5. Ties are broken by rolling the die until one of the individuals in the tie rolls a number that is higher than the other person they are tied with
6. Letters are pulled out of the opaque bag until all tiles are removed
7. The order the tiles were picked from the bag became the Master Ballot Position List

The randomization was done on Tuesday, January 9, 2024, at 10:00 am in the rotunda of the Utah State Capitol. Notice of the meeting was published on the Public Notice Website and broadcast live on Zoom. A recording of the meeting can be found on the www.vote.utah.gov website.



FORMS

The following forms will need to be signed before the City Recorder or Deputy Recorder.

Turn in any financial statements to the City Recorder or Deputy Recorder by the dates indicated in the 2025 dates to remember section of the Candidate Packet.



APPEARANCE OF CANDIDATES NAME ON BALLOT

Except as otherwise provided in UCA §20A-6-109, an election officer shall ensure that a candidate's name appears on the ballot with the candidate's legal first name, followed by the candidate's legal surname (last name).

USE OF COMMON DERIVATIVE OF LEGAL FIRST NAME AND OTHER INITIALS

A candidate may without meeting any additional requirements:

1. Use a common derivative of the legal first name
2. Use the first initial of a legal middle name between a legal first name (or common derivative) and legal last name.
3. Use the first initial of a legal first name before the legal middle name (or a common derivative) if the candidate qualifies to use a legal middle name. Use of

LEGAL MIDDLE NAME

A candidate may use a legal middle name (or common derivative) instead of the candidate's legal first name if no later than 5pm on which the applicable declaration of candidacy period ends, the candidate does the following:

1. Makes a request to use a legal middle name instead of the legal first name;
2. Completes an affidavit stating that the candidate is generally known by acquaintances in the candidate's county of residency by the legal middle name or common derivative; and
3. Provides affidavits of five residents of the candidate's county of residency who are not immediate family members of the candidate stating that the candidate is generally known by acquaintances in the candidate's county of residency by the legal middle name.

USE OF NICKNAME

A candidate may use a nickname if it meets the following requirements: the nickname does not imply that the candidate is an individual other than the candidate; does not constitute a slogan; does not associate the candidate with an economic, religion, political, or other group, issue or opinion; is not offensive, profane or spurious; and is not a title, rank, degree, certification, job description, or similar designation; and no later than 5pm on which the applicable declaration of candidacy period ends the candidate does the following:

1. Makes a request to use a nickname;
2. Completes an affidavit stating that the candidate is generally known by acquaintances in the candidate's county of residency by the nickname and is not using the nickname to gain an advantage on the ballot;
3. Provides affidavits of five residents of the candidate's county of residency who are not immediate family members of the candidate stating that the candidate is generally known by acquaintances in the candidate's county of residency by the nickname; and
4. Indicates if the nickname shall appear before or after the candidates legal first name; in place of the candidates legal first name, or place it before or after the candidate's legal middle name if the candidate has qualified to use the middle name or common derivative of the legal middle name.

The election officer must approve or reject the request to use a nickname.



QUALIFICATIONS FOR CANDIDATE FILING DECLARATION

UCA §20A-9-201

Please Initial

_____ The constitutional and statutory requirements were read to me and I meet those qualifications.

_____ I understand an individual who holds a municipal office may not, at the same time, hold a county elected office.

_____ I understand my name will appear on the ballot exactly as it is printed on the declaration of candidacy and I may not make any amendments or modifications after 5:00pm on June 6, 2025.

_____ I agree to file all campaign financial disclosures accurately and on time, and I understand that failure to do so will result in my disqualification as a candidate and removal from the ballot, and may subject me to possible fines and/or criminal penalties.

_____ I have received a copy of the pledge of fair campaign practices and understand signing this pledge is voluntary.

_____ I provided a valid email, or physical address if no email is available, and I understand this will be used for official communications and updates from election officials.

_____ I understand I will receive all financial disclosure notices by email.

_____ I prefer to also receive financial disclosure notices by mail at the following address:

_____ I have received information regarding submitting a candidate profile to the Statewide Electronic Voter Information Website Program (Utah Code section 20A-7-801) and its applicable deadline.

_____ I have completed and/or updated my conflict-of-interest disclosure statement.

_____ I understand that I can withdraw my candidacy at any time by filing a written affidavit with the City Recorder. I understand that if I withdraw within 64 days of Election Day, my name may still appear on the ballot but any votes cast for me will not be counted.

_____ I have paid the filing fee of \$25.00 and understand this filing fee is non-refundable unless it is determined that I am not qualified to be a candidate or I have improperly filed an Affidavit for Impetuosity as according to Utah Code section 20A-9-201.

Candidate Signature: _____ Date: _____
(MUST be signed in the presence of the filing officer)

Filing Officer Signature: _____ Date: _____
(City Recorder or other officer qualified to administer oath)



Harrisville City 2025 Municipal Election
DECLARATION OF CANDIDACY

Candidate Name: _____
(print name EXACTLY as it will appear on the ballot)

Office Declaring: Mayor City Council Term: 4-year

for Harrisville City located in Weber County in the state of Utah.

PUBLIC CONTACT INFORMATION

(must provide at least one of the following)

Home Address: _____

Mailing Address: _____

Phone: _____

Email (optional): _____

Website (optional): _____

MUNICIPAL CANDIDATE REQUIREMENTS

Utah Code §10-3-301 & Utah Code §20A-9-203 state the individual declaring candidacy is a registered voter and meets the following requirements:

- Registered voter in the municipality in which the individual is elected*
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the election.
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Pay filing fee, if one is required by municipal ordinance
- Not convicted of a felony, treason, or crime relating to elections**
- Cannot have been declared mentally incompetent

I do solemnly swear, under penalty of perjury, that I have read and meet the constitutional and statutory requirements to become a candidate and I will not knowingly violate any law governing campaigns and elections.

Candidate Signature: _____ Date: _____
(MUST be subscribed and sworn to, or affirmed, in the presence of the filing officer)

Filing Officer Signature: _____ Date: _____
(City Recorder or other officer qualified to administer oath)



PRIVATE CONTACT INFORMATION

The information provided on this form will remain **PRIVATE** (unless it was also provided on the Declaration of Candidacy form) and will only be used by Harrisville City or Weber County Elections to contact you regarding required notices, financial reports, and other important items.

Candidate Name: _____

Office Declaring: Mayor City Council Term: 4-year

Home Address: _____

Mailing Address: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

I prefer to receive financial report notifications via: ☐Text ☐Email



Harrisville City 2025 Municipal Election
DECLARATION OF CANDIDACY AFFIDAVIT

STATE OF UTAH }
 }
 } ss.
County of _____}

"I, (print name) _____,
being first sworn and under penalty of perjury, say that I reside at
_____,
City of _____, County of _____, state of Utah, Zip Code
_____, Telephone Number (if any) _____; that I am a
registered voter; and that I am a candidate for the office of
_____ (stating the term).

I will meet the legal qualifications required of candidates for this office. If filing via a designated agent, I attest that I will be out of the state of Utah during the entire candidate filing period. I will file all campaign financial disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballots.

(Signed by candidate)

Subscribed and sworn to (or affirmed) before me this _____ day of
_____, _____ (month\ year).

(Signed by Notary Public)

(My commission expires)



STATE OF UTAH

**PLEDGE OF
FAIR CAMPAIGN PRACTICES**

(UCA § 20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

I SHALL conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

I SHALL NOT use nor shall I permit the use of scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in or nor shall I permit the use of defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in nor shall I permit the use of any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

I SHALL NOT use nor shall I permit the use of any practice that tends to corrupt or undermine our American system of free elections or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

I SHALL immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

I SHALL defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Candidate Name: _____ Office: _____

Candidate Signature: _____ Date: _____

*This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.

*This document is considered a public record and will be retained for public inspection until 30 days following the election.



AFFIDAVIT OF IMPECUNIOSITY

(Utah Code Section 20A-9-201)

(name of candidate)

(address)

(phone number)

I, _____
(name of candidate)

do solemnly swear, under penalty of law for false statements, that, owing to my poverty, I am unable to pay the filing fee required by law.

☐ (Optional) I wish to classify my address listed above as protected records. By doing so, you must provide an alternative address or phone number.

Alternative Address OR Phone:

(address)

(phone number)

Filing a false statement is a criminal offense. In accordance with Section 20A-1-609, a candidate who is found guilty of filing a false statement, in addition to being subject to criminal penalties, will be removed from the ballot.

Candidate Signature: _____ Date: _____

Filing Officer Signature: _____ Date: _____



CONFLICT OF INTEREST DISCLOSURE STATEMENT

Under the Municipal Officers' and Employees' Ethics Act
(Utah Code Annotate Sections 10-3-1313, 20A-11-1640(6), and 10-3-301.5)

Candidate/Officeholder: _____

☐ Mayor ☐ City Council ☐ Candidate for Office

1. The name and address of each current employer during the preceding year including a brief description of employment, occupation, and job title.

• Current Employer(s):

- Employer Name: _____
- Employer Address: _____
- Job Title: _____
- Occupation: _____
- Brief Description: _____

• Previous Employer(s):

- Employer Name: _____
- Employer Address: _____
- Job Title: _____
- Occupation: _____
- Brief Description: _____

2. The name of any entity* in which the individual is an owner or officer or was an owner or officer during the preceding year including a brief description of the type of business or activity conducted by the entity and position.

☐ Check box if non-applicable

- Entity Name: _____
- Brief Description: _____



3. The name of each individual from whom, or entity from which, the regulated officeholder/candidate has received \$5,000 or more in income during the preceding year including a brief description of the type of business or activity.

☐ Check box if non-applicable

- Individual Name: _____
- Brief Description: _____

4. The name and description of each entity in which the regulated officeholder/candidate holds any stocks or bonds having a fair market value of \$5,000 or more as of the date of the disclosure form or during the preceding year (excluding funds that are managed by a third party, including blind trusts, managed investment accounts, and mutual funds).

☐ Check box if non-applicable

- Entity Name: _____
- Brief Description: _____

5. The name of each entity or organization not described in Items 2A through 4B of this form in which the regulated officeholder/candidate currently serves, or served in the preceding year, in a paid leadership capacity or in a paid or unpaid position on a board of directors including a brief description of the business or activity and position held.

☐ Check box if non-applicable

- Entity Name: _____
- Position Held: _____
- Brief Description: _____



6. (Optional): Description of any real property in which the regulated officeholder/candidate holds an ownership or other financial interest that the regulated officeholder/candidate believes may constitute a conflict of interest including a description of the type of interest.

☐ Check box if non-applicable

○ Real Property: _____

○ Type of Interest: _____

7. The name(s) of the regulated officeholder/candidate's spouse including the name and address of current and preceding year employer if the regulated officeholder/candidate believes the employment may constitute a conflict of interest.

☐ Check box if non-applicable

○ Name of Spouse: _____

• Current Employer(s):

○ Employer Name: _____

○ Employer Address: _____

○ Job Title: _____

○ Occupation: _____

○ Brief Description: _____

• Previous Employer(s):

○ Employer Name: _____

○ Employer Address: _____

○ Job Title: _____

○ Occupation: _____

○ Brief Description: _____



8. The name of any other adult residing in the regulated officeholder/candidate's household who is not related by blood, including a brief description of their employment or occupation if the regulated officeholder/candidate believes the employment may constitute a conflict of interest.

☐ Check box if non-applicable

○ Other Adult Name: _____

○ Brief Description: _____

○ Other Adult Name: _____

○ Brief Description: _____

9. (Optional): A description of any other matter or interest that the regulated officeholder/candidate believes may constitute a conflict of interest.

☐ Check box if non-applicable

Check if applicable:

☐ Under UCA 20A-11-1604(7)(a), I claim that *I am an at-risk government employee* as defined in UCA 63G-2-303(1)(a) and that my employment under Item 1 be redacted.

☐ Under UCA 20A-11-1604(7)(a), I claim that *my spouse is an at-risk government employee* as defined in UCA 63G-2-303(1)(a) and that my spouse's employment under Item 7 be redacted.

I, the regulated officeholder/candidate, believe the information provided is true and accurate to the best of my knowledge.

Individual Signature

Date

Privacy Notice

- The personal data collected in this form will be available to the public under 63G-2-301.
- Any personal data redacted in accordance with 20A-11-1604(7)(a) is not considered a public record under 63G-2-301. This data will be used for administrative purposes and will not be displayed to the public. This information is required under 20A-11-1604. Violation of this section may result in a class B misdemeanor and a \$100 fine. The information, unless specified, will be publicly available on the disclosures and possibly other election-related websites. Personal data collected on the website will not be sold. The personal data will be included in the record series GRS 1911.



CAMPAIGN FINANCIAL REPORT DECLARATION: 2025

Harrisville City Municipal Election

Name of Candidate: _____

Address: _____

Name of office/term declaring for: _____

CAMPAIGN FINANCIAL STATEMENTS TO BE FILED WITH HARRISVILLE CITY MUNICIPAL CLERK

Please check the appropriate report being filed

() August 5, 2025: Primary Election Financial statements are due for *primary* election candidates or *unopposed* candidates. Statement includes all transactions between January 1, 2025 – July 31, 2025.

() September 11, 2025: Post – Primary Election financial statements are due from candidates who are eliminated in the *primary* election. Statement includes any remaining transactions.

() October 7, 2025: 28 Day Report Financial Statements deadline for those candidates not in a primary election or candidates who won primary elections. Statement includes all transactions between January 1, 2025 – October 2, 2025 for those not in a primary election. Statement includes all transactions between August 1, 2025 – October 2, 2025 for those who won in a primary election.

() October 28, 2025: General Election Financial Statements deadline for those candidates in a general election. Statement includes all transactions between October 3 – October 23, 2025.

() December 4, 2025: Post – General Election Financial Statements deadline for candidates in the general election. Statements to include any remaining transactions.

() Final Financial Statements filed by any candidates who are disqualified for failing to file a financial report by deadline. See City Recorder for due dates and reporting period.

Campaign Financial Disclosures are due by 5:00 p.m. on the due date.

Campaign finance statements should include all contributions received and expenditures made up to and including 5 days before the campaign finance statement is due.

Financial reports must be physically received by the Harrisville City Recorder no later than 5pm, or received electronically by 12am mountain time on the day of the deadline. Forms can be submitted to jfagal@harrisvillecity.gov.

I declare that, to the best of my knowledge and belief, the information herein is true and complete.

Candidate Signature: _____ Date: _____



CAMPAIGN FINANCIAL REPORT 2025

To _____
of Harrisville City
(City Recorder / Deputy Recorder) (Municipality)

For

Full name of candidate _____

Street Address _____

City _____, Utah Zip Code _____

Name of office _____

CONTRIBUTIONS

1a. Aggregate total of contributions under \$500.00 \$ _____

OR

1b. Itemized total of contributions totaling \$500.00 or more \$ _____

(Form "A" total from other side of this sheet)

EXPENDITURES

2a. Aggregate total of campaign expenditures under \$500.00 \$ _____

OR

2b. Itemized total of campaign expenditures \$ _____

(Form "B" total from other side of this sheet)

3. Balance at the end of the reporting period \$ _____

(Difference between lines 1 and 2)

Date _____ Signed _____
(Candidate)

NOTE: If a candidate receives \$500 or less and spends \$500 or less, he or she can report the total amount of all contributions and expenditures.

NOTE: Utah election code 10-3-208 states that all municipalities shall adopt an ordinance establishing campaign finance disclosure requirements for candidates running for city or town office. You should check with your city recorder or town clerk for the disclosure requirements which pertain to your municipality.