

**MINUTES
HARRISVILLE CITY COUNCIL
June 24, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on June 24, 2025 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Karen Fawcett, Council Member Grover Wilhelmsen, Council Member Blair Christensen, Council Member Max Jackson, Council Member Steve Weiss.

Excused:

Staff: Jennie Knight, City Administrator, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Mark Wilson, Chief of Police, Brody Flint, City Attorney, Bryan Fife, Parks and Recreation Director, Jill Hunt, City Treasurer.

Visitors:

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Christensen opened with the Pledge of Allegiance.

3. Consent Items

a. Approval of Meeting Minutes for June 10th, 2025 as presented.

Motion: Council Member Weiss made a motion to approve the meeting minutes for June 10th, 2025 as presented, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

4. Business Items.

a. Discussion/possible action to adopt Resolution 25-06; amending the budget for FY 2024-2025.

Jill Hunt reviewed the budget amendments. While working with the auditor he said we did not need have to line item by line-item breakdown we could do them in bulk. We are suggesting \$958,266.74 be transferred to Capital Projects. It was brought to our attention that to transfer

money from the Enterprise Funds we needed specific verbiage in the public notice. Due to this we will do those transfers during the next budget. We are requesting that if there is any excess or overage to have it transfer to the Capital Project Fund. Council Member Jackson inquired do these funds draw interest. Jill Hunt stated yes some of the funds can draw interest. Council Member Wilhelmsen asked what will this do for the city. Jill Hunt stated we try our best to project what our budget will be at the beginning of the year. This is helping balance the budget and assigning what to do with any remainders or deficits on funds. Council Member Fawcett inquired we have heard about having an excess of funds moved to the Capital Projects Funds. Are these funds we need to have in reserve. Jill Hunt stated this is how we save for large scale projects like the new police building and the fence for Parks and Recreation. Council Member Council Fawcett clarified these are more like allocated funds than rainy day funds. Council Member Wilhelmsen inquired how does this put us in compliance. Jill Hunt stated every month she sends out the monthly financials. We try to track these funds through the year but we do not always get it correct. If we have spent too much from a fund, we need to balance it with money from somewhere else. Council Member Wilhelmsen clarified this gives us some flexibility to balance the budgets that are not balanced. Council Member Fawcett inquired is including the flexibility in the motion required. Jennie Knight stated it would be helpful to have it. Council Member Wilhelmsen inquired how is the public works building funding doing. Is it getting wrapped up. Jennie Knight explained the excess funds will help allow us to close out the public works buildings. We have one more payment to R&O. Council Member Wilhelmsen inquired do we have a number currently. Jennie Knight stated not yet but we should be able to provide that next meeting. Council Member Weiss inquired are we looking good and are you happy with the budget. Jill Hunt stated she has been working with the auditor and we are as confident as we can be for the budget.

Motion: Council Member Fawcett made a motion to adopt Resolution 25-06; amending the budget for FY 2024-2025 and allow the budget officer to transfer any excess revenue up to \$2,000,000 to Debt Services, the Public Safety Building or Construction Costs, second by Council Member Jackson.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

5. Public Comment

Mayor Tait opened the public comment period.

There was no public comment offered.

Mayor Tait closed the public comment period.

6. Mayor/Council Follow-up

Bryan Fife stated we have the Movie in the Park on Friday. It is the busy season for Parks and Recreation.

Justin Shinsel stated on July 8th we will have a public works open house. It will start at 5PM and go to 6:30 PM. We will offer public tours.

Jennie Knight reminded Council that she suggested doing a combined work session with Planning Commission during July. We have not been able to make it work so we will try for September.

Council Member Jackson inquired what is the certified tax rate. Jennie Knight stated we are preparing some options. Staff recommends at most maintaining the rate which would be a \$6.55 increase on a \$425,000 house. On Tuesday July 1st at 5 PM there will be a paramedic welcoming for North View Fire. The public is invited.

Council Member Wilhelmsen inquired about the ads being left on his front door. Are they licensed. Jill Hunt stated there has not been any solicitors license issued this year. If you can provide her a company name or business card, she will call them and say they must have a license and need to leave the city. Council Member Wilhelmsen stated he has had a few companies leave flyers on his door.

7. Adjournment

Motion: Council Member Weiss motioned to adjourn the meeting, second by Council Member Fawcett.

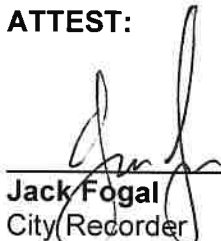
The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 7:20 P.M.

ATTEST:


Jack Fogal
City Recorder

Approved this 8th day of July, 2025




MICHELLE TAIT
Mayor